



## Blue Hills Regional Technical School District

James P. Quaglia, Superintendent-Director

### **FACULTY/STAFF CHROMEBOOK AGREEMENT FORM - USE OF / PROPER CARE / PRECAUTIONS / PERSONAL RESPONSIBILITIES**

It is our belief that if reasonable precautions and care are taken in the use of the Chromebook, it should not experience physical damage, therefore:

I understand that the Chromebook and its accessory equipment are the property of Blue Hills

I understand that I'm responsible for the daily care and maintenance of the Chromebook

I understand and agree to abide by the rules and regulations of the Blue Hills **Acceptable Use Policy**. Failure to abide by this policy will result in disciplinary action.

I understand that the Chromebook will be returned at the school's discretion for upgrades and maintenance.

I understand that I must report all Chromebook damages or the theft/loss of the Chromebook to IT Dept. within one school day. In the event the Chromebook is stolen a police report must also be filed.

I will not place decorations (stickers, markers, writing, etc.) on the Chromebook.

### **CHROMEBOOK TECHNICAL SUPPORT:**

The I.T. Dept. will be the first point of contact for repair of Chromebooks. Services provided by the I.T. include:

- Password Identification
- User account support
- Distribution of loaner Chromebooks
- Hardware maintenance and repair
- Screen repair
- Operating System or software configuration support
- Restoring Chromebook to factory default
- System software updates

*The Blue Hills Regional Technical School District reserves the right to amend this agreement at any time.*

**A signature below signifies that I have read and acknowledge the above.**

Faculty/Staff Signature:

Date: \_\_\_\_\_